

## **BOARD OF DIRECTORS MEETING, JANUARY 23, 2017**

The annual meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, January 23, 2017 at 6:30 P.M.

### **1. Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Brent Stagemeyer, Vice President as Acting President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Wm Jedlicka, Gregory Walmer, and Mary Ketelsen. Also attending were Matt Fritz, Special Operations Tech I; Tim Hoffman, Line Crew Foreman; Art Hickman, Staking Engineer / Safety Manager; Brent Eggerling, Assistant Operations Manager; Todd Zimmerer, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney. Absent was Curt Zimmerer.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

## **2. Approval of Agenda.**

On a motion by Wm. L. Jedlicka and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the agenda as amended and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

## **3. Administration of Oath of Office to newly elected Directors.**

District Attorney, Jeffrey M. Doerr administered the signing of the oath of office and sworn in elected board of director, Terry Strobe. General Manager, Keith E. Harvey administered the signing of the oath of office and sworn in elected board of director, Curt Zimmerer on Friday, January 20, 2017.

## **4. Approval of the December 19, 2016 Regular Board meeting minutes.**

A motion was made by Gordon W. Fulton and seconded by Gregory W. Walmer to dispense with the reading of the December 19, 2016 regular board meeting minutes and approve the minutes as corrected. By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

## **5. Election of Officers, appointment of District representatives, and selection of District**

**Attorney.**

### **Election of Officers:**

On a motion by Gregory W. Walmer and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District retain the following officers, President, Curt Zimmerer; Vice President, Brent Stagemeyer; Secretary, Gregory Walmer and Treasurer, Gordon W. Fulton and nominations cease.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes;

Walmer, yes; and Zimmerer, absent. Motion carried.

**Appoint District Representatives:**

Appointment of District voting delegates and alternates for G&T, NRECA, CFC, NREA, NRE Cooperative, NRTV and NRTC were assigned. G&T's voting delegate is Gordon W. Fulton with Brent Stagemeyer as alternate and Keith E. Harvey as 2<sup>nd</sup> alternate. NRECA's voting delegate is Bill Jedlicka with Brent Stagemeyer as alternate. CFC's voting delegate is Doyle Hazen and Terry Strope as alternate. NREA's voting delegate is Wm Jedlicka, with Terry Strope as alternate, and 2nd alternate, Keith E. Harvey. NRE Cooperative's voting delegate is Todd Zimmerer with Keith Harvey as alternate. NRTC's voting delegate is Gordon W. Fulton with Wm. L. Jedlicka as alternate.

**Select District Attorney.**

Jeffrey M. Doerr, District Attorney, temporarily left the meeting at 6:41 P.M. to allow the board to discuss the selection of District Attorney.

On a motion by Gordon W. Fulton and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District retain Jeffrey M. Doerr as District attorney.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

Jeffrey M. Doerr, reentered the meeting at 6:44 P.M.

**6. Convene Public (Budget) Hearing at 6:40 p.m.**

On a motion by Gordon W. Fulton and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District convene the public budget hearing at 6:45 p.m.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes;

Walmer, yes; and Zimmerer, absent. Motion carried.

- 7. Official Public (Budget) Hearing on the 2017 budgets for the purpose of hearing support, opposition, criticism, suggestions or observations of ratepayers' concerns for the proposed budget. Official Notice of the Budget Hearing was published in the Creighton News, Plainview News, Niobrara Tribune, Verdigre Eagle, Orchard News and the Holt County Independent on January 11, 2017 and on January 18, 2017. The 2017 Operating and Non-Operating Budgets and Capital Expenditure Budget will be presented by General Manager, Keith Harvey.**

General Manager, Harvey discussed the 2017 Operating and Non-Operating Budgets and Capital Expenditure Budget as presented to the board. There was no public comments.

- 8. Adjourn Public (Budget) Hearing.**

On a motion by Mary Ketelsen and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adjourn the Public (Budget) Hearing at 6:47 p.m..

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

The annual meeting was reconvened.

- 9. Discussion and possible action to approve the 2017 Operating and Non-Operating Budgets and Capital Expenditure Budget.**

On a motion by Terry Strope and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the 2017 Operating and Non-Operating Budgets and Capital Expenditure Budget as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes;

Walmer, yes; and Zimmerer, absent. Motion carried.

- 10. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**11. Staff Reports.**

Doyle Hazen, Manager of Finance and Administration reported on the billing departments monthly operations.

Todd Zimmerer, Operations Manager reported on the operation department's monthly operations.

**12. Safety report (December 7 and 8, 2016 In-House conducted).**

The board of directors reviewed the December 7 and 8, 2016, In-House conducted safety meeting minutes. On a motion by Gordon W. Fulton and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the December 7 and 8, 2016 Safety meeting minutes as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**13. Discussion and possible action to adopt North Central PPD Safety Standards Manual – 2016 Edition.**

General Manager, Harvey reviewed the proposed North Central PPD Safety Standards Manual – 2016 Edition that would replace the North Central PPD Safety Standards Manual – 2011 Edition. On a motion by Gregory W. Walmer and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopted North Central Public Power District Safety Standards Manual – 2016 Edition as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**14. Discussion and possible action to amend Policy Bulletin 3070: Irrigation Rates.**

General Manager, Harvey reviewed the proposed changes to Policy Bulletin 3070: Irrigation Rates. On a motion by Wm. L. Jedlicka and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend Policy Bulletin 3070: Irrigation Rates as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**15. Manager's report.**

**Meetings attended:**

A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

**Upcoming Meetings:**

The upcoming meetings are listed on the attached Manager's report.

**New Business:**

1. Thank You notes
2. Cost of Service Study, Line Extensions

**Old Business:**

1. None

**16. Discussion and approval to set a date and time for the February 2017 Regular Board meeting. (Need the 20th for Mark Beauchamp to attend.)**

On a motion by Gregory W. Walmer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the next Regular board meeting for February 20, 2017 at 6:30 p.m. at the District office.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**17. Discussion and approval of the December 2016 financials –Manager of finance and Administration.**

The board of directors reviewed the December 2016 financials. On a motion by Mary Ketelsen and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the December 2016 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**18. Discussion and approval of the purchase of a Certificate of Deposit with the Financial FSB, Memphis TN (Sutton) in the amount of \$249,000.00 at 1.250% for 21 months.**

On a motion by Gordon W. Fulton and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of a Certificate of Deposit with the Financial FSB, Memphis, TN (Sutton) in the amount of \$249,000.00 at 1.250% for 21 months.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**19. Discussion and approval of the purchase of a Certificate of Deposit with Valley State Bank Syracuse, KS (Sutton) in the amount of \$249,000.00 at 1.200% for 28 months.**

On a motion by Mary Ketelsen and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of a Certificate of Deposit with the Valley State Bank Syracuse, KS (Sutton) in the amount of \$249,000.00 at 1.200% for 28 months.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**20. Discussion and approval of expenditures covering all monetary encumbrances of the District for the month of December 2016.**

On a motion by Terry Strope and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of December 2016 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.

**21. Board will adjourn into executive session for the purposes of discussing security matters and to reconvene to the Annual board meeting after business is discussed.**

On a motion by Gregory W. Walmer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adjourn into executive session at 7:58 p.m. for the purposes of discussing security matters and to reconvene to the Annual board meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, absent. Motion carried.



The board meeting reconvened at 8:06 p.m.

**22. Adjournment.**

Acting Board President, Stagemeyer adjourned the board meeting at 8:12 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in annual session, January 23, 2017.

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Gregory W. Walmer, Secretary

APPROVED:

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Brent Stagemeyer, Acting President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- Oath of Office for Terry Strobe and Curt Zimmerer
- 2017 Operating and Non-Operating Budgets and Capital Expenditure Budget
- December 7 and 8, 2016 Safety meeting minutes
- North Central Public Power District Safety Standards Manual – 2016 Edition
- Policy Bulletin 3070: Irrigation Rates
- Manager's Report
- December 2016 Financials
- December 2016 Check Register