

BOARD OF DIRECTORS MEETING, OCTOBER 26, 2015

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, October 26, 2015 at 6:30 P.M.

1. Call to Order; notice of meeting and proof of mailing.

The meeting was called to order at 6:30 p.m. and conducted by Mary Ketelsen, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Curt Zimmerer, Wm Jedlicka, Gregory Walmer, and Mary Ketelsen. Also attending were Katelynn Sukup, Linda Sokol, Accountant/Energy Advisor; Matt Fritz, Special Operations Tech I; Art Hickman, Staking Engineer / Safety Director; Todd Zimmerer, Line Superintendent; Brent Eggerling, Assistant Line Superintendent; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

2. Approval of Agenda.

On a motion by Curt Zimmerer and seconded by Gregory Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the agenda as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

3. Approval of the September 21, 2015 Regular Board meeting minutes.

A motion was made by Gordon W. Fulton and seconded by Brent Stagemeyer to dispense with the reading of the September 21, 2015 regular board meeting minutes and approve the minutes as mailed. By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.

There were no public comments.

5. Discussion and possible action to select a student to attend the Washington, D.C. Youth Tour in 2016.

Katelynn Sukup presented a report to the Board of Directors for the opportunity to be selected to represent North Central Public Power District at the NRECA Washington, D.C. Youth Tour in 2016. On a motion by Wm. L. Jedlicka and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District select Katelynn Sukup to attend the Washington D.C. Youth Tour in 2016.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

6. Staff Reports.

Doyle Hazen, Manager of Finance and Administration reported on the billing departments monthly operations.

Todd Zimmerer, Line Superintendent reported on the operation department's monthly operations.

7. Safety report (September 3, 2015 Statewide conducted).

The board of directors reviewed the September 3, 2015, Statewide safety meeting minutes. On a motion by Gregory Walmer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the September 3, 2015 Safety meeting minutes as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

8. Discussion and possible action to void the current Full-Time Employee Handbook and the Temporary and Part-Time Employee Handbook and to adopt the 2015 Employee Handbook.

On a motion by Gordon W. Fulton and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District void the current Full-Time Employee Handbook and the Temporary and Part-Time Employee Handbook and adopt the 2015 Employee Handbook at presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

9. Discussion and possible action to adopt Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers.

General Manager, Harvey discussed the proposed Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers. This policy will correlate with the newly adopted 2015 Employee Handbook. On a motion by Wm. L. Jedlicka and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopt Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

10. Discussion and possible action to adopted Policy Bulletin 2520: Substance Abuse Policy for Non-Commercial Motor Vehicle Drivers.

General Manager, Harvey discussed the proposed Policy Bulletin 2520: Substance Abuse Policy for Non-Commercial Motor Vehicle Drivers. This policy will correlate with the newly adopted 2015 Employee Handbook. On a motion by Terry Strope and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopt Policy Bulletin 2520: Substance Abuse Policy for Non-Commercial Motor Vehicle Drivers as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

11. Discussion and possible action to enter into new one-year audit contract for 2015 with EideBailly, CPAs & Business Advisors of Sioux Falls, SD for \$15,000.

General Manager, Harvey recommended the board consider entering into a new one-year audit contract for 2015 with EideBailly, CPAs & Business Advisors of Sioux Falls, SD. On a motion by Curt Zimmerer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter into a new one-year audit contract for 2015 with EideBailly, CPAs & Business Advisors of Sioux Falls, SD for \$15,000.00.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

12. Manager's report.

Meetings attended: A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

Upcoming Meetings:

The upcoming meetings are listed on the attached Manager's report.

New Business:

1. Employee Assistance Program
2. Security Discussion
3. Renovation updates
4. ACRE memberships
5. Zoning Survey
6. Cost of Service Study

Old Business:

1. None

Strategic Plan Update:

1. Do we need to update this?

13. Discussion and approval to set a date and time for the November Regular board meeting to be held at the District office.

On a motion by Gregory W. Walmer and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the next Regular board meeting for November 30, 2015 at 6:30 p.m. at the District office.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

14. Discussion and approval of the September 2015 financials.

The board of directors reviewed the September 2015 financials. On a motion by Terry Strope and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the September 2015 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

15. Discussion and approval of expenditures covering all monetary encumbrances of the District for the month of September, 2015.

The board of directors reviewed the expenditures covering the month of September 2015. On a motion by Gordon W. Fulton and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of September 2015 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

16. Board will adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals and to reconvene to the Regular board meeting after business is discussed.

On a motion by Brent Stagemeyer and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter into executive session at 9:13 p.m. for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals and to reconvene to the Regular board meeting after business is discussed.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

17. Adjournment.

Board President, Ketelsen adjourned the board meeting at 9:30 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, October 26, 2015.

Gregory W. Walmer, Secretary

APPROVED:

Mary Ketelsen, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- September 3, 2015 Safety meeting minutes
- 2015 Employee Handbook
- Policy Bulletin: 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers
- Policy Bulletin 2520: Substance Abuse Policy for Non-Commercial Motor Vehicle Drivers
- 2015 Audit contract with EideBailly, CPAs & Business Advisors of Sioux Falls, SD
- Manager's Report
- September 2015 Financials
- September 2015 Check Register