

BOARD OF DIRECTORS MEETING, NOVEMBER 30, 2015

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, November 20, 2015 at 6:30 P.M.

1. Call to Order; notice of meeting and proof of mailing.

The meeting was called to order at 6:30 p.m. and conducted by Mary Ketelsen, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strobe, Brent Stagemeyer, Gordon W. Fulton, Curt Zimmerer, Wm Jedlicka, Gregory Walmer, and Mary Ketelsen. Also attending were Matt Fritz, Special Operations Tech I; Todd Zimmerer, Line Superintendent; Brent Eggerling, Assistant Line Superintendent; Doyle Hazen, Manager of Finance and Administration; and Keith E. Harvey, General Manager. Absent was Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

2. Approval of Agenda.

On a motion by Curt Zimmerer and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the agenda as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

3. Approval of the October 26, 2015 Regular Board meeting minutes.

A motion was made by Wm. L. Jedlicka and seconded by Brent Stagemeyer to dispense with the reading of the October 26, 2015 regular board meeting minutes and approve the minutes as mailed. By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.

There were no public comments.

5. Staff Reports.

Doyle Hazen, Manager of Finance and Administration reported on the billing departments monthly operations.

Todd Zimmerer, Line Superintendent reported on the operation department's monthly operations.

6. Safety report (October 7, 2015 In-House conducted).

The board of directors reviewed the October 7, 2015, In-House safety meeting minutes. On a motion by Gregory W. Walmer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the October 7, 2015 Safety meeting minutes as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

7. Discussion and possible action to adopt the Employee Assistance Program (EAP) through AVERA Medical Group.

General Manager, Harvey recommended the board consider adopting the Employee Assistance Program (EAP) through AVERA Medical Group for employees to utilize. On a motion by Gordon W. Fulton and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopt the Employee Assistance Program (EAP) through AVERA Medical Group.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

8. Discussion and possible action to amend Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers page 20 to include the wording for the Employee Assistance Program (EAP) and Drug-Free Awareness Program.

The board of directors reviewed the revisions to Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers on page 20. On a motion by Gregory W. Walmer and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers on page 20 to include wording for the Employee Assistance program (EAP) as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

9. Discussion and possible action to amend the Maintaining a Drug-Free Workplace section of the District Employee Handbook.

There was no action taken.

10. Discussion and possible action to amend the Employee Training and Development section of the District Employee Handbook.

There was no action taken.

11. Discussion and possible action to amend the scope of work and architectural fees for bathroom upgrades and window/door replacement.

General Manager, Harvey reviewed the revisions to the scope of work and architectural fees for bathroom upgrades and window/door replacement to the district office. On a motion by Gordon W. Fulton and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend the scope of work and architectural fees for bathroom upgrades and window/door replacement as presented (window & entry door replacement \$91,640 plus architectural fee \$17,400 and bathroom improvements \$81,433 plus architectural fee \$24,640. A copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

12. Manager's report.

A. Meetings attended:

A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

B. Upcoming Meetings.

The upcoming meetings are listed on the attached Manager's report.

C. New Business:

1. Statewide Manager Contract
2. Statewide Budget for computer ads
3. Replacement for Bob Cooper
4. Renovation Update
5. Land issue for cold storage building
6. State Chamber Dues

D. Old Business:

1. Hall Lighting

E. Strategic Plan Update:

1. Current Status

13. Discussion and approval to set a date and time for the December Regular board meeting to be held at the District office.

On a motion by Gregory W. Walmer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the next Regular board meeting for December 21, 2015 at 6:30 p.m. at the District office.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

14. Discussion and approval of the October 2015 financials – Manager of Finance and Administration.

The board of directors reviewed the October 2015 financials. On a motion by Terry Strope and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the October 2015 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

15. Discussion and approval of expenditures covering all monetary encumbrances of the District for the month of October 2015.

The board of directors reviewed the expenditures covering the month of October 2015. On a motion by Curt Zimmerer and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of October 2015 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

16. Adjournment.

Board President, Ketelsen adjourned the board meeting at 8:30 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, November 30, 2015.

Gregory W. Walmer, Secretary

APPROVED:

Mary Ketelsen, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- October 7, 2015 Safety meeting minutes
- Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers page 20.
- Scope of work and architectural fees for bathroom upgrades and window/door replacement
- Manager's Report
- October 2015 Financials
- October 2015 Check Register