

## **BOARD OF DIRECTORS MEETING, DECEMBER 17, 2012**

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, December 17, 2012 at 6:30 P.M.

### **Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Wm. Jedlicka, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Brent Stagemeyer, Gordon W. Fulton, Mary Ketelsen, Curt Zimmerer, Gregory Walmer, Terry Strobe and Wm Jedlicka. Also attending were Ameritas representatives Wayne Ramuss and Jay Spearman; Matt Fritz, Special Operations Tech I; Art Hickman, Staking Engineer/Safety Manager; Todd Zimmerer, Assistant Operations Manager; Chad Waldow, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **Approval of the November 26, 2012 Regular Board meeting minutes.**

A motion was made by Mary Ketelsen and seconded by Curt Zimmerer to dispense with the reading of the November 26, 2012 regular board meeting minutes and approve the minutes as

mailed. By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**Discussion and possible action to approve contract with vendor recommended by Power Systems Engineering for all AMI equipment, software and training.**

On a motion by Gordon W. Fulton and seconded by Gregory Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District give General Manager, Harvey the authority to sign contracts for all AMI equipment, software and training not exceeding original bid amount \$2,035,000.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Representative(s) of Ameritas will present information to board regarding proposed 15-Year, \$2,000,000 Bond Issue.**

Ameritas representative Wayne Rasmuss and Jay Spearman presented and discussed the propose 15-Year, \$2,000,000 Bond Issue with the board. The average rate on the \$2,000,000 bond would be 2.3608% with \$473,350 in Total Interest with the District paying a total of \$2,473,350 in Principal and Interest on the Bond.

**Discussion and possible approval of Resolution No. 2012-2 to issue new Revenue Bonds in the amount of \$2,000,000.**

On a motion by Curt Zimmerer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve Resolution No. 2012-2 to issue new Revenue Bonds in the amount of \$2,000,000.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Staff Reports.**

Chad Waldow, Operations Manager reported on the operation department's monthly operations. Waldow reported the end of the year seasonal and irrigation meter readings have been read; crews are working on building a new service for the new Central Valley Ag project; a work plan for the implementation of AMI has been completed; and maintenance crews will begin trimming trees at the end of December.

**Safety report (November 19, 2012 Statewide conducted).**

The board of directors reviewed the November 19, 2012 Statewide conducted safety meeting minutes. On a motion by Brent Stagemeyer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the November 19, 2012 Statewide conducted Safety meeting minutes and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on recommended rate adjustments effective January 1, 2013 as per Utility Financial Solutions.**

General Manager, Harvey reviewed the rate adjustment data presented to the board based on the recommended rate adjustments prepared by the Utility Financial Solutions. On a motion by Gregory W. Walmer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the recommended rate adjustments as presented effective January

1, 2013 and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on revising Policy Bulletin 3000: Single Phase Farm Residential Rates and Single Phase Farm Residential Leased Area Rates; Policy Bulletin 3010: Three Phase Farm Residential Rates; Policy Bulletin 3020: Town Residential Rates and Town Residential Leased Area Rates; Policy Bulletin 3030: Single Phase Commercial Rates; Policy Bulletin 3040: Three Phase Commercial Non-Residential Rates and Three Phase Commercial Non-Residential Leased Area Rates; Policy Bulletin 3050: Single Phase Non-Taxable Seasonal and Single Phase Taxable Seasonal Rates; Policy Bulletin 3050-1: Single Phase Non-Taxable Seasonal and Single Phase Taxable Seasonal Partial Year Billing Procedure; Policy Bulletin 3060: Three Phase Farm Seasonal; Policy Bulletin 3060-1: Three Phase Farm Seasonal Partial Year Billing Procedure; Policy Bulletin 3070: Irrigation Rates; Policy Bulletin 3080: Large Power Rates; Policy Bulletin 3080-1: Large Power – Multiple Meters Rates; Policy Bulletin 3090: Security Lights Rates; and Policy Bulletin 3100: Idle Service Rate.**

General Manager, Harvey reviewed the proposed rate revisions to the billing policies with the board of directors. On a motion by Curt Zimmerer and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve Policy Bulletin 3000: Single Phase Farm Residential Rates and Single Phase Farm Residential Leased Area Rates; Policy Bulletin 3010: Three Phase Farm Residential Rates; Policy Bulletin 3020: Town Residential Rates and Town Residential Leased Area Rates; Policy Bulletin 3030: Single Phase Commercial Rates; Policy Bulletin 3040: Three Phase Commercial Non-Residential Rates and Three Phase Commercial Non-Residential Leased Area Rates; Policy Bulletin 3050: Single Phase Non-Taxable Seasonal and Single

Phase Taxable Seasonal Rates; Policy Bulletin 3050-1: Single Phase Non-Taxable Seasonal and Single Phase Taxable Seasonal Partial Year Billing Procedure; Policy Bulletin 3060: Three Phase Farm Seasonal; Policy Bulletin 3060-1: Three Phase Farm Seasonal Partial Year Billing Procedure; Policy Bulletin 3070: Irrigation Rates; Policy Bulletin 3080: Large Power Rates; Policy Bulletin 3080-1: Large Power – Multiple Meters Rates; Policy Bulletin 3090: Security Lights Rates; and Policy Bulletin 3100: Idle Service Rate as presented and a copy of each policy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on adopting Policy Bulletin 3080-2: Large Power – High**

**Load Factor.**

General Manager, Harvey reviewed the proposed new Large Power – High Load Factor rate with the board of directors. On a motion by Gordon W. Fulton and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopt Policy Bulletin 3080-2: Large Power – High Load Factor as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on Policy Bulletin 2160R: Electric Efficiency Incentive**

**Program.**

General Manager, Harvey reviewed the proposed changes to Policy Bulletin 2160R: Electric Efficiency Incentive Program. On a motion by Gregory W. Walmer and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve Policy Bulletin 2160R: Electric Efficiency Incentive Program as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes;

Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on revising Policy Bulletin 2181-1: Trimming of trees or other vegetation located under or near distribution primary or secondary lines or structures.**

General Manager, Harvey reviewed the revisions to Policy Bulletin 2181-1 Trimming of trees or other vegetation located under or near distribution primary or secondary lines or structures. On a motion by Terry Strope and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revisions to Policy Bulletin 2181-1 Trimming of trees or other vegetation located under or near distribution primary or secondary lines or structures as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on revising Policy Bulletin 2290: Abusive Language and or abusive behavior by individual.**

General Manager, Harvey reviewed the revisions to Policy Bulletin 2290: Abusive Language and or abusive behavior by individual. On a motion by Mary Ketelsen and seconded by Greg W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revisions to Policy Bulletin 2290: Abusive Language and or abusive behavior by individual as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on revising Policy Bulletin 2291: Threatening or vicious animals preventing North Central PPD employees from completing assigned work on**

**customer premises.**

General Manager, Harvey reviewed the revisions to Policy Bulletin 2291: Threatening or vicious animals preventing North Central PPD employees from completing assigned work on customer premises. On a motion by Gordon W. Fulton and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revisions to Policy Bulletin 2291: Threatening or vicious animals preventing North Central PPD employees from completing assigned work on customer premises as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and possible action on revising Policy Bulletin 2292: Requirement for all non-employee individuals working for North Central Public Power District to carry Liability insurance and, meeting requirements of state statues, Worker's Compensation Insurance.**

General Manager, Harvey reviewed the revisions to Policy Bulletin 2292: Requirement for all non-employee individuals working for North Central Public Power District to carry Liability insurance and, meeting requirements of state statues, Worker's Compensation Insurance. On a motion by Mary Ketelsen and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revisions to Policy Bulletin 2292: Requirement for all non-employee individuals working for North Central Public Power District to carry Liability insurance and, meeting requirements of state statues, Worker's Compensation Insurance.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

On a motion by Brent Stagemeyer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend Policy Bulletin 2292: Requirement for all non-employee

individuals working for North Central Public Power District to carry Liability insurance and, meeting requirements of state statues, Worker's Compensation Insurance by changing Line Superintendent to Operations Manager.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**2012 Operating and Non-Operating write-offs.**

The 2012 Operating and Non-Operating write-offs agenda item was tabled until later in the meeting by Board President, Wm. Jedlicka.

**Board may adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals.**

On a motion by Curt Zimmerer and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter into executive session at 7:16 p.m. for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

On a motion by Gordon W. Fulton and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District leave executive session at 7:26 p.m.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Returned to 2012 Operating and Non-Operating write-offs agenda item.**

The board of directors reviewed the 2012 Operating and Non-Operating write-offs. On a motion by Mary Ketelsen and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the 2012 Operating and Non-Operating write-offs as presented



for a grand total of \$3998.62.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Manager's report.**

**Meetings attended:** A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

**Upcoming Meetings:**

The upcoming meetings are listed on the attached Manager's report and the next board meeting will be the annual meeting on January 21, 2013.

**New Business:** There was no new business to discuss.

**Old Business:** There was no old business to discuss.

**Strategic Plan Update:** Discuss Strategic plan status.

**Discussion and approval of the November 2012 financials.**

The board of directors reviewed the November 2012 financials. On a motion by Mary Ketelsen and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the November 2012 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Discussion and approval of the purchase of one Certificate of Deposit with the Mechanics**

**Savings Bank, Auburn, ME in the amount of \$98,997.01 at .500% for 18 months.**

On a motion by Terry Strobe and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of the Certificate of Deposit with the Mechanics

Savings Bank, Auburn, ME in the amount of \$98,997.01 at .500% for 18 months.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Approval of expenditures covering all monetary encumbrances of the District for the month of November, 2012.**

The board of directors reviewed the expenditures covering the month of November 2012.

On a motion by Gordon W. Fulton and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of November 2012 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Adjournment.**

Board President, Jedlicka adjourned the board meeting at 8:55 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, December 17, 2012.

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Gregory W. Walmer, Secretary

APPROVED:

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Wm. Jedlicka, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- Resolution No. 2012-2 to issue new Revenue Bond in the amount of \$2,000,000
- November 19, 2012 Safety meeting minutes
- Policy Bulletin 3000: Single Phase Farm Residential Rates and Single Phase Farm Residential Leased Area Rates; Policy Bulletin 3010: Three Phase Farm Residential Rates; Policy Bulletin 3020: Town Residential Rates and Town Residential Leased Area Rates; Policy Bulletin 3030: Single Phase Commercial Rates; Policy Bulletin 3040: Three Phase Commercial Non-Residential Rates and Three Phase Commercial Non-Residential Leased Area Rates; Policy Bulletin 3050: Single Phase Non-Taxable Seasonal and Single Phase Taxable Seasonal Rates; Policy Bulletin 3050-1: Single Phase Non-Taxable Seasonal and Single Phase Taxable Seasonal Partial Year Billing Procedure; Policy Bulletin 3060: Three Phase Farm Seasonal; Policy Bulletin 3060-1: Three Phase Farm Seasonal Partial Year Billing Procedure; Policy Bulletin 3070: Irrigation Rates; Policy Bulletin 3080: Large Power Rates; Policy Bulletin 3080-1: Large Power – Multiple Meters Rates; Policy Bulletin 3090: Security Lights Rates; and Policy Bulletin 3100: Idle Service Rate
- Policy Bulletin 3080-2: Large Power – High Load Factor
- Policy Bulletin 2160R: Electric Efficiency Incentive Program
- Policy Bulletin 2181-1: Trimming of trees or other vegetation located under or near distribution primary or secondary lines or structures
- Policy Bulletin 2290: Abusive Language and or abusive behavior by individual
- Policy Bulletin 2291: Threatening or vicious animals preventing North Central PPD employees from completing assigned work on customer premises
- Policy Bulletin 2292: Requirement for all non-employee individuals working for North Central Public Power District to carry Liability insurance and, meeting requirements of state statues, Worker's Compensation Insurance
- 2012 Operating and Non-Operating write-offs
- Manager's Report
- November 2012 Financials
- November 2012 Check Register