

## **BOARD OF DIRECTORS MEETING, MARCH 27, 2017**

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, March 27, 2017 at 6:30 P.M.

### **1. Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Curt Zimmerer, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Wm Jedlicka, Gregory Walmer, Mary Ketelsen and Curt Zimmerer. Also attending were Matt Fritz, Special Operations Tech I; Art Hickman, Staking Engineer / Safety Manager; Brent Eggerling, Assistant Operations Manager; Todd Zimmerer, Operations Manager; Doyle Hazen, Manager of Finance and Administration; and Keith E. Harvey, General Manager. Absent was Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

### **2. Approval of Agenda.**

On a motion by Mary Ketelsen and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the agenda as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**3. Approval of the February 20, 2017 Regular Board meeting minutes.**

A motion was made by Terry Strope and seconded by Gordon W. Fulton to dispense with the reading of the February 20, 2017 regular board meeting minutes and approve the minutes as corrected. By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**5. Staff Reports.**

Doyle Hazen, Manager of Finance and Administration reported on the billing departments monthly operations.

Todd Zimmerer, Operations Manager reported on the operation department's monthly operations.

**6. Safety report (February 1, 2017 In-House conducted).**

The board of directors reviewed the February 1, 2017, In-House conducted safety meeting minutes. On a motion by Wm. L. Jedlicka and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the February 1, 2017 Safety meeting minutes as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**7. Discussion and possible action to amend the Rate Class/Schedule Policy Bulletin 3090:  
Security Lights.**

General Manager, Harvey discussed the proposed amendments to Policy Bulletin 3090: Security Lights as presented. The new LED Security Light and Street Light rates were added to the policy and the policy was renamed to include Street Lights to the Service Class name of the policy. On a motion by Gordon W. Fulton and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend Policy Bulletin 3090: Security Lights as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**8. Discussion and possible action to amend Rate Classes/Schedule Policy Bulletin 3110:  
Wind Farm Delivery from High Voltage Transmission Facilities.**

General Manager, Harvey discussed the proposed amendments to Rate Classes/Schedule Policy Bulletin 3110: Wind Farm Delivery from High Voltage Transmission Facilities. The proposed amendments pertained to the Transmission Charges. On a motion by Brent Stagemeyer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend Rate Classes/Schedule Policy Bulletin 3110: Wind Farm Delivery

from High Voltage Transmission Facilities as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**9. Discussion and possible action to amend Policy Bulletin 3080-1: Large Power Multi-Meters.**

General Manager, Harvey discussed the proposed amendments to Rate Classes/Schedule Policy Bulletin 3080-1 Large Power Multi-Meter. The proposed amendments pertained to the Facility Charge, the Demand Charges, the Energy Charges, the Transmission Charges and the system loss factor. On a motion by Terry Strope and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend Rate Classes/Schedule Policy Bulletin 3080-1 Large Power Multi-Meters as presented and a copy be attached to the minutes of the meeting and to go into effect April 1, 2017.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**10. Manager's report.**

Meetings attended:

A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

Upcoming Meetings:

The upcoming meetings are listed on the attached Manager's report.

New Business:

1. Thank You notes
2. Rate Design for January 1, 2018

- a. Demand for all classes of services
  - b. Bin service on irrigation service or sharing irrigation service with separate meters.
3. Replacement of 69kV line
  4. Page 34.5 kV substation with 7.5 MVA capacity and 10 miles of three-phase line
  5. Line Extension and proposed construction
  6. Legislative update

Old Business:

1. None

**11. Discuss Policy Bulletin 2200: Residential, Seasonal and Commercial Line Extensions or Additions**

General Manager, Harvey distributed and discussed information pertaining to the Policy Bulletin 2200: Residential, Seasonal and Commercial Line Extensions or Additions prepared by Utility Financial Solutions LLC in the Cost of Service Study. No further action is currently being proposed.

**12. Discuss Policy Bulletin 2210: To permanent extensions of, or additions to, the District's existing electric lines and facilities for irrigation service.**

General Manager, Harvey distributed and discussed information pertaining to the Policy Bulletin 2210: To permanent extensions of, or additions to, the District's existing electric lines and facilities for irrigation service prepared by Utility Financial Solutions LLC in the Cost of Service Study. No further action is currently being proposed.

**13. Discussion and possible action to accept bid of three hundred eighty three thousand four hundred fifty nine dollars (\$383,459.00) from dbw, inc of Madison, Nebraska for the construction of a cold storage facility.**

General Manager presented the proposed bid of three hundred eighty three thousand four hundred fifty nine dollars (\$383,459.00) from dbw, inc of Madison, Nebraska for the construction of a cold storage facility. On a motion by Gregory W. Walmer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the bid of three hundred eighty three thousand four hundred fifty nine dollars (\$383,459.00) from dbw, inc of Madison, Nebraska for the construction of a cold storage facility as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**14. Discussion and possible action to accept the Alternate Bid for the contract for the Cold Storage Facility to insulate all interior walls in the amount of eight thousand one hundred twenty five dollars (\$8,125.00) from dbw, inc of Madison, Nebraska.**

General Manager presented the proposed the Alternate Bid for the contract for the Cold Storage Facility to insulate all interior walls in the amount of eight thousand one hundred twenty five dollars (\$8,125.00) from dbw, inc of Madison, Nebraska. On a motion by Terry Strobe and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the Alternate Bid for the contract for the Cold Storage Facility to insulate all interior walls in the amount of eight thousand one hundred twenty five dollars (\$8,125.00) from dbw, inc of Madison, Nebraska as presented and a copy be attached to the minutes of the meeting.

Discussion and possible action to accept the Engagement Letter from Utility  
Financial

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**15. Discussion and possible action to accept the Engagement Letter from Utility Financial solutions, (UFS) for a rate design incorporating demand rates in all rate classes for the sum of \$5,800.00.**

On a motion by Brent Stagemeyer and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the Engagement Letter from Utility Financial Solutions for a rate design incorporating demand rates in all rate classes for the sum of \$5,800.00 and a copy of the Engagement Letter be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**16. Discussion and approval to set a date and time for the April 2017 Regular Board meeting.**

On a motion by Wm. L. Jedlicka and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the next Regular board meeting for April 24, 2017 at 6:30 p.m. at the District office.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**17. Discussion and approval of the February 2017 financials –Manager of finance and Administration.**

The board of directors reviewed the February 2017 financials. On a motion by Wm. L. Jedlicka and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the February 2017 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**18. Discussion and approval of the purchase of a Certificate of Deposit with the TCM Bank, National Association, Tampa, FL (Sutton) in the amount of \$100,000.00 at 1.300% for 24 months.**

On a motion by Gregory W. Walmer and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of a Certificate of Deposit with the TCM Bank, National Association, Tampa, FL (Sutton) in the amount of \$100,000.00 at 1.300% for 24 months

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**19. Discussion and approval of expenditures covering all monetary encumbrances of the District for the month of February 2017.**

On a motion by Brent Stagemeyer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of February 2017 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes; Walmer, yes; and Zimmerer, yes. Motion carried.

**20. Board will adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals and to reconvene to the Regular board meeting after business is discussed.**

On a motion by Gregory W. Walmer and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adjourned into executive session at 9:26 p.m. for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals and to reconvene to the Regular board meeting at 9:48 p.m.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Jedlicka, yes;



Walmer, yes; and Zimmerer, yes. Motion carried.

## **21. Adjournment.**

Board President, Curt Zimmerer adjourned the board meeting at 9:49 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, March 27, 2017.

---

Gregory W. Walmer, Secretary

APPROVED:

---

Curt Zimmerer, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- February 1, 2017 Safety meeting minutes
- Rate Classes/Schedule Policy Bulletin 3090: Security Lights
- Rate Classes/Schedule Policy Bulletin 3110: Wind Farm Delivery from High Voltage Transmission Facilities
- Rate Classes/Schedule Policy Bulletin 3080-1: Large Power Multi-Meter
- Manager's Report
- Bid from dbs, inc of Madison, Nebraska for the construction of a cold storage facility (warehouse)
- Alternate Bid from dbs, inc of Madison, Nebraska to insulate interior walls of the cold storage facility (warehouse) (the Alternate Bid is the proposed Bid)
- Utility Financial solutions, (UFS) Engagement Letter for a rate design incorporating demand rates in all rate classes
- February 2017 Financials
- February 2017 Check Register