

BOARD OF DIRECTORS MEETING, MARCH 31, 2014

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, March 31, 2014 at 6:30 P.M.

1. Call to Order; notice of meeting and proof of mailing.

The meeting was called to order at 6:30 p.m. and conducted by Mary Ketelsen, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Curt Zimmerer, Wm Jedlicka, Gregory Walmer, and Mary Ketelsen. Also attending were Barry DeKay, candidate for NPPD District 2 Board of Director; Matt Fritz, Special Operations Tech I; Art Hickman, Staking Engineer / Safety Manager; Todd Zimmerer, Assistant Operations Manager; Chad Waldow, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

2. Approval of Agenda.

On a motion by Gordon W. Fulton and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the agenda as presented.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

3. Approval of the February 24, 2014 Regular Board meeting minutes.

A motion was made by Brent Stagemeyer and seconded by Terry Strope to dispense with the reading of the February 24, 2014 regular board meeting minutes and approve the minutes as mailed. By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.

Barry DeKay candidate for the District 2 Board of Directors for Nebraska Public Power District addressed the board about his political campaign.

5. Staff Reports.

Doyle Hazen, Manager of Finance and Administration reported during the annual audit process an audit rate test found one rate with an error. The rate was for Large Power – In Town Non-Leased Areas. The audit should be finished and ready for the board to review at the April board meeting. The first billing for the Village of Verdigre's Franchise Fee started March 1, 2014 and appeared on the customer's March billing statement.

Chad Waldow, Operations Manager reported on the operation department's monthly operations. North Central is in the process of building a new irrigation service for the Ohiya Casino for their new golf course. North Central is working in conjunction with Great Plain Communication to determine if the District's Automated Vehicle Locator (AVL) system is causing interference on their Cable TV.

6. Safety report (March 5, 2014 In-House conducted).

The board of directors reviewed the March 5, 2014, In-House safety meeting minutes. On a motion by Terry Strobe and seconded by Gregory Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the March 5, 2014 Safety meeting minutes as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Strobe, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

7. Discussion and possible action to approve destruction of records listed on the Records

Disposition Report per Nebraska Statute.

The board of directors review the list of document to be destroyed. On a motion by Gregory W. Walmer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the destruction of records listed on the Records Disposition Report as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strobe, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

8. Discussion and possible action to adopt Exhibit 1 Letter of Guarantee of Policy Bulletin 2310-1 and Policy Bulletin 2310-2.

General Manager Harvey presented and reviewed Exhibit 1 Letter of Guarantee of Policy Bulletin 2310-1 and Policy Bulletin 2310-2. If a customer is required to pay a security deposit to activate a service in their name they may utilize the Letter of Guarantee in place of paying the security deposit. On a motion by Curt Zimmerer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopt Exhibit 1 Letter of Guarantee of Policy Bulletin 2310-1 and Policy Bulletin 2310-2 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

9. Discussion and possible action to approve the revisions to the Retirement section of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook.

General Manager Harvey reviewed the revision to the Retirement section of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook. The revisions will effect only employees hired after January 1, 2014. These employees shall be enrolled in a defined contribution plan with the District contributing a base amount of eight percent of that employee's base salary to their individual 401(k) plan. This plan is not available to any new employee designated as "highly compensated" by the Internal Revenue Service. On a motion by Gordon W. Fulton and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revisions to the retirement section of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

10. Discussion and possible action to approve the revisions to the Employee Benefit Package of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook.

The board of directors reviewed the revisions to the Employee Benefit Package. The changes reflect the Defined Benefit Retirement Pension Plan (R&S) and the Defined Contribution Plan. On a motion by Wm. L. Jedlicka and seconded by Terry Strope be it:

RESOLVED THAT the board of directors of North Central Public Power District approve the revisions to the employee benefit package of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

11. Manager's report.

Meetings attended: A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

Upcoming Meetings:

The upcoming meetings are listed on the attached Manager's report.

New Business:

1. Renewable power serving irrigation loads.
2. Organization Chart.
3. Sub-Transmission wheeling rates.
4. Refinancing of 2009 bond issue

Old Business:

1. None.

Strategic Plan Update:

1. Current Status.

12. Discussion and approval of the February 2014 financials.

The board of directors reviewed the February 2014 financials. On a motion by Gregory W. Walmer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the February 2014 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

13. Approval of expenditures covering all monetary encumbrances of the District for the month of February, 2014.

The board of directors reviewed the expenditures covering the month of February 2014. On a motion by Curt Zimmerer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of February 2014 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

14. Board will adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals.

On a motion by Gregory W. Walmer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter into executive session at 8:24 p.m. for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

On a motion by Curt Zimmerer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District leave executive session at 9:14 p.m.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

15. Adjournment.

Board President, Ketelsen adjourned the board meeting at 9:15 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, March 28, 2014.

Gregory W. Walmer, Secretary

APPROVED:

Mary Ketelsen, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- March 5, 2014 Safety meeting minutes
- Records Disposition Report
- Exhibit 1 Letter of Guarantee of Policy Bulletin 2310-1 and Policy Bulletin 2310-2
- Retirement section of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook
- Employee Benefit Package of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook
- Manager's Report
- February 2014 Financials
- February 2014 Check Register