

## **BOARD OF DIRECTORS MEETING, MAY 19, 2014**

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, May 19, 2014 at 6:30 P.M.

### **1. Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Mary Ketelsen, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Curt Zimmerer, Wm Jedlicka, Gregory Walmer, and Mary Ketelsen. Also attending were Matt Fritz, Special Operations Tech I; Art Hickman, Staking Engineer / Safety Manager; Todd Zimmerer, Assistant Operations Manager; Chad Waldow, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

### **2. Approval of Agenda.**

On a motion by Gordon W. Fulton and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revised agenda as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**3. Approval of the April 28, 2014 Regular Board meeting minutes.**

A motion was made by Curt Zimmerer and seconded by Terry Strope to dispense with the reading of the April 28, 2014 regular board meeting minutes and approve the minutes as mailed. By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**5. Discussion to include speakerphone discussion with a representative of Schmidt & Company, and possible action to approve the 2013 Year End Audit.**

Roger Schmidt, Jr of Schmidt & Co reviewed the year ending December 31, 2013 annual audit and the "Communication with the Audit Committee" letter with the Board of Directors. He went through the cash flow statements, balance sheet and notes to the audit.

On a motion by Gordon W. Fulton and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the year ending December 31, 2012 annual audit as presented by

Schmidt & Company. A copy of the audit is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

**6. Discussion and possible action to amend Policy Bulletin 2320: Discontinuation of Service: Notice; Applicability; Appeal Procedure; and Theft of Service.**

General Manager, Harvey reviewed the revisions to Policy Bulletin 2320: Discontinuation of Service; Notice; Applicability; Appeal Procedure; and Theft of Service with the board. On a motion by Wm. Jedlicka and seconded by Gregory W. Walmer be it:

RESOLVED THAT the North Central Public Power District Board of Directors amend Policy Bulletin 2320: Discontinuation of Service: Notice; Applicability; Appeal Procedure; and Theft of Service as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**7. Discussion and possible action to rescind in its entirety Policy Bulletin 2050: Meetings of the Board – Public Comment.**

The board of directors reviewed rescinding in its entirety Policy Bulletin 2050: Meetings of the Board – Public Comment as General Manager, Harvey explained it would be replaced with a new Policy Bulletin 2050-1 Meetings of the Board – Public Comment if this policy is adopted by the board. On a motion by Curt Zimmerer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the North Central Public Power District Board of Directors rescind in its entirety Policy Bulletin 2050: Meetings of the Board – Public Comment.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**8. Discussion and possible action to adopt Policy Bulletin 2050-1: Meetings of the Board – Public Comment.**

General Manager, Harvey presented the new Policy Bulletin 2050-1: Meetings of the Board – Public Comment to the board of directors for their review and consideration for adoption to replace Policy Bulletin 2050: Meetings of the Board – Public Comment due to the extensive changes. On a motion by Curt Zimmerer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District adopt Policy Bulletin 2050-1: Meetings of the Board – Public Comment as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**9. Staff Reports.**

Chad Waldow, Operations Manager reported on the operation department's monthly operations. The irrigation builds for the 2014 irrigation season are caught up; load control season is about ready to start; two more substation are being upgrade with the AMI equipment and FEMA project has been closed and we received the final close-out notification letter from the NEMA office.

**10. Safety report (April 2, 2014 In-House conducted).**

The board of directors reviewed the April 2, 2014, In-House safety meeting minutes. On a motion by Gregory Walmer and seconded by Wm. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the April 2, 2014 Safety meeting minutes as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**11. Manager's report.**

**Meetings attended:** A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

**Upcoming Meetings:**

The upcoming meetings are listed on the attached Manager's report.

**New Business:**

1. None.

**Old Business:**

1. None.

**Strategic Plan Update**

1. Current Status

**12. Discussion and approval of the April 2014 financials.**

The board of directors reviewed the April 2014 financials. On a motion by Terry Strope and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the April 2014 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**13. Approval of expenditures covering all monetary encumbrances of the District for the month of April, 2014.**

The board of directors reviewed the expenditures covering the month of April 2014. On a motion by Brent Stagemeyer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of April 2014 as presented and a

copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**14. Board will adjourn into executive session for the purpose of discussing matters related to personnel to, among other things, avoid needless injury to individuals.**

On a motion by Gregory Walmer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter into executive session at 8:35 p.m. for the purposes of discussing matters related to personnel to among other things avoid needless injury to individuals.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

On a motion by Gordon W. Fulton and seconded by Wm. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District leave executive session at 9:02 p.m.

By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**15. Adjournment.**

Board President, Ketelsen adjourned the board meeting at 9:03 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, May 19, 2014.

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Gregory W. Walmer, Secretary

APPROVED:

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Mary Ketelsen, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- Policy Bulletin 2320: Discontinuation of Service; Notice; Applicability; Appeal Procedure; and Theft of Service
- Policy Bulletin 2050: Meetings of the Board – Public Comment (Rescinded)
- Policy Bulletin 2050-1: Meetings of the Board – Public Comment (Adopted)
- April 2, 2014 Safety meeting minutes
- Manager’s Report
- April 2014 Financials
- April 2014 Check Register