

BOARD OF DIRECTORS MEETING, MAY 20, 2013

The regular meeting of the Board of Directors of North Central Public Power District was held at North Central Public Power District office, in Creighton, Nebraska, on Monday, May 20, 2013 at 6:30 P.M.

1. Call to Order; notice of meeting and proof of mailing.

The meeting was called to order and conducted by Wm. L. Jedlicka, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Gordon W. Fulton, Terry Strope, Gregory W. Walmer, Mary Ketelsen, and William L. Jedlicka. Also attending were Matt Fritz, Special Operations Tech I; Art Hickman, Safety Manager and Staking Engineer I; Chad Waldow, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager. Absent were Curt Zimmerer, Brent Stagemeyer and Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

2. Approval of the April 29, 2013 Regular Board meeting minutes.

A motion was made by Gordon W. Fulton and seconded by Mary Ketelsen to dispense

with the reading of the April 29, 2013 regular board meeting minutes and approve the minutes as corrected. By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

3. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.

There were no public comments.

4. Discussion, to include speakerphone discussion with a representative of Schmidt & Company, and possible action to approve the 2012 Year End Audit.

Roger Schmidt, Jr of Schmidt & Co reviewed the year ending December 31, 2012 annual audit and the "Communication with the Audit Committee" letter with the Board of Directors. He went through the cash flow statements, balance sheet and notes to the audit. On a motion by Gregory W. Walmer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the year ending December 31, 2012 annual audit as presented by Schmidt & Company. A copy of the audit is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

5. Staff Reports.

Doyle Hazen, Manager of Finance and Administration gave an update on the Automated Meter Infrastructure (AMI) ACLARA programming software that is being installed on the server and that some changes to the load control software have been made.

Chad Waldow, Operation Managers reported on the operations department's monthly operations. Waldow reported the irrigation service builds for 2013 are nearing completion. The deployment of the Automated Meter Infrastructure (AMI) will begin May 21, 2013, starting with the installation of the communications equipment at 85-1 Creighton Substation and 160 meters served by this substation will also be changed out. The crews are working four 10 hour days during the month of May.

6. Safety report (April 3, 2013 Statewide conducted).

The board of directors reviewed the April 3, 2013 Statewide conducted safety meeting minutes. On a motion by Terry Strope and seconded by Gregory Walmer be it:

RESOLVED THAT the board of directors of North Central Public Power District accept the April 3, 2013 safety meeting minutes as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

7. Discussion and possible action to approve funding method for North Central PPD's share of the Nebraska Rural Electric Association (NREA) pension prepayment.

General Manager, Harvey discussed with the board of directors the funding method for the District's share of the pension prepayment for the Nebraska Rural Electric Association (NREA). On a motion by Gordon W. Fulton and seconded Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve paying North Central Public Power District's share of the Nebraska Rural Electric Association (NREA) pension payment as a lump sum of \$11,347.12.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

8. Discussion and possible action to approve the new Policy Bulletin 2500: Advanced Metering Information.

General Manager, Harvey recommended adopting Policy Bulletin 2500: Advanced Metering Information as this policy will provide guidelines to follow when the Automated Meter Infrastructure (AMI) is installed. On a motion by Gordon W. Fulton and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve adopting Policy Bulletin 2500: Advanced Metering Information as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

9. Discussion and possible action to approve revisions to Policy Bulletin-2400: Single Phase Farm Residential Billing; Policy Bulletin-2410: Three Phase Farm Residential Billing; Policy Bulletin-2420: Single Phase Commercial Billing; Policy Bulletin-2430: Three Phase Commercial Billing; Policy Bulletin-2440: Town Residential Billing; Policy Bulletin-2450: Large Power Billing; Policy Bulletin-2460: Irrigation Billing – Pivot Drives; Policy Bulletin-2470: Irrigation Services Billing (Services larger than 15 hp); Policy Bulletin 2480: Single Phase and Three Phase Seasonal Billing; and Policy Bulletin-2490: Idle Service Billing.

General Manager, Harvey reviewed the revisions to Policy Bulletin-2400: Single Phase Farm Residential Billing; Policy Bulletin-2410: Three Phase Farm Residential Billing; Policy Bulletin-2420: Single Phase Commercial Billing; Policy Bulletin-2430: Three Phase Commercial Billing; Policy Bulletin-2440: Town Residential Billing; Policy Bulletin-2450: Large Power Billing; Policy Bulletin-2460: Irrigation Billing – Pivot Drives; Policy Bulletin-2470: Irrigation Services Billing (Services larger than 15 hp); Policy Bulletin 2480: Single Phase and Three Phase Seasonal Billing; and Policy Bulletin-2490: Idle Service Billing removing the credit card payment wording in these policies. On a motion by Gordon W. Fulton and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the revisions to Policy Bulletin-2400: Single Phase Farm Residential Billing; Policy Bulletin-2410: Three Phase Farm Residential Billing; Policy Bulletin-2420: Single Phase Commercial Billing; Policy Bulletin-2430: Three Phase Commercial Billing; Policy Bulletin-2440: Town Residential Billing; Policy Bulletin-2450: Large Power Billing; Policy Bulletin-2460: Irrigation Billing – Pivot Drives; Policy Bulletin-2470: Irrigation Services Billing (Services larger than 15 hp); Policy Bulletin 2480: Single Phase and Three Phase Seasonal Billing; and Policy Bulletin-2490: Idle Service Billing as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

10. Discussion and possible action to approve the Corporate Authorization Resolution for the Tilden Bank.

On a motion by Terry Strope and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the Corporate Authorization Resolution for the Tilden Bank as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

11. Manager's report including old business/new business/meetings attended and upcoming meetings.

Meetings attended: A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

Upcoming Meetings:

The upcoming meetings are listed on the attached Manager's report. The regular board meeting in May will be June 24, 2013 at the District office.

New Business:

1. AMI Start-up – May 21, 2013
2. NE G&T Consultant Board Presentation

Old Business:

1. None

Strategic Plan Update:

1. None

12. Discussion and approval of the April 2013 financials.

On a motion by Mary Ketelsen and seconded by Gregory W. Walmer be it:

RESOLVED THAT the board of directors of North Central Public Power District approve the April 2013 financials as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

13. Approval of expenditures covering all monetary encumbrances of the District for the month of April 2013.

The board of directors reviewed the expenditures covering the month of April 2013. On a motion by Mary Ketelsen and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of April 2013 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, absent; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

14. Adjournment.

Board President, Jedlicka adjourned the board meeting at 9:02 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, May 20, 2013.

Gregory W. Walmer, Secretary

APPROVED:

Wm. L. Jedlicka, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- 2012 Year End Audit
- Safety Meeting Minutes
- Policy Bulletin 2500: Advanced Metering Information
- Policy Bulletin 2400: Single Phase Farm Residential Billing; Policy Bulletin 2410: Three Phase Farm Residential Billing; Policy Bulletin 2420: Single Phase Commercial Billing; Policy Bulletin 2430: Three Phase Commercial Billing; Policy Bulletin 2440: Town Residential Billing; Policy Bulletin 2450: Large Power Billing; Policy Bulletin 2460: Irrigation Billing – Pivot Drives; Policy Bulletin 2470: Irrigation Services Billing (Services larger than 15 hp); Policy Bulletin 2480: Single Phase and Three Phase Seasonal Billing; Policy Bulletin 2490: Idle Service Billing;
- Corporate Authorization Resolution for the Tilden Bank
- Manager's Report
- April 2013 Financials
- April 2013 Check Register