

## **BOARD OF DIRECTORS MEETING, JUNE 24, 2013**

The regular meeting of the Board of Directors of North Central Public Power District was held at North Central Public Power District office, in Creighton, Nebraska, on Monday, June 24, 2013 at 6:30 P.M.

### **1. Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order and conducted by Wm. L. Jedlicka, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Gordon W. Fulton, Terry Strope, Gregory W. Walmer, Mary Ketelsen, Brent Stagemeyer and William L. Jedlicka. Also attending were the 2013 Poster Contest Winners and their parents, Morgan Erhardt and Twyla M. Erhardt; Rachel Pavelka and Douglas and Jean Pavelka; Brienna Fanta and Brian Fanta; Levi Robinette and Tanya Robinette; Clarissa Becker and Kathy Becker; Linda Sokol, Accountant; Matt Fritz, Special Operations Tech I; Art Hickman, Safety Manager and Staking Engineer I; Chad Waldow, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney. Curt Zimmerer arrived at 6:55p.m.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

## **2. Approval of the May 20, 2013 Regular Board meeting minutes.**

A motion was made by Mary Ketelsen and seconded by Gordon W. Fulton to dispense with the reading of the May 20, 2013 regular board meeting minutes and approve the minutes as corrected. By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, absent; Walmer, yes; and Jedlicka, yes. Motion carried.

## **3. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

## **4. Presentation of checks to 2013 poster contest winners.**

The 2013 poster contest winners were introduced and recognized for their achievement. Board President, Wm. Jedlicka presented each student with a prize of \$25. The winner of the 2013 Poster Contest are Morgan Erhardt, Rachel Pavelka, Brienna Fanta, Levi Robinette and Clarissa Becker.

## **5. Staff Reports.**

Doyle Hazen, Manager of Finance and Administration gave an update on the Automated Meter Infrastructure (AMI). Currently 486 meters served off the Creighton 85-1 Substation are being automatically read by the AMI software. The customer's that have the new AMI meters installed have been notified that they no longer need to read their meter or submit a reading into the office.

Chad Waldow, Operation Managers reported on the operations department's monthly

operations. Waldow reported all the irrigation service builds for 2013 have been completed. The crews are back to working five eight hour days. They are doing maintenance and spraying vegetation. Starting on the 2015-2019 work plan with the RVW Engineering firm.

**6. Safety report (May 2, 2013 Statewide conducted).**

The board of directors reviewed the May 2, 2013 Statewide conducted safety meeting minutes. On a motion by Brent Stagemeyer and seconded by Terry Strope be it:

RESOLVED THAT the board of directors of North Central Public Power District accept the May 2, 2013 safety meeting minutes as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**7. Discussion and possible action to approve destruction of records listed on the Records**

**Disposition Report per Nebraska Statue.**

General Manager, Harvey review the documents listed on the Records Disposition report that are subject to being destroyed. On a motion by Gordon W. Fulton and seconded Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the Records Disposition Report as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**8. Discussion and possible action to amend the following sections of the Full Time Employee**

**Handbook: Wage and Hour Schedules; Holidays; Sick Leave and Leave for Personal Reasons.**

General Manager, Harvey reviewed the revisions to the following sections of the Full Time Employee Handbook: Wage and Hour Schedules; Holdiays; Sick Leave; and Leave for Personal Reasons. On a motion by Gregory Walmer and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend the following sections of the Full Time Employee Handbook: Wage and Hour Schedules; Holidays; Sick Leave; and Leave for Personal Reasons as presented and a copy is to be attached to minutes of meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**9. Discussion and possible action to amend the following sections of the Temporary and Part-Time Employee Handbook: Wage and Hour Schedules; Vacation; and Sick Leave.**

General Manager, Harvey reviewed the revisions to the following sections of the Temporary and Part-Time Employee Handbook: Wage and Hour Schedules; Vacation and Sick Leave. On a motion by Gordon W. Fulton and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District amend the following sections of the Temporaray and Part-Time Employee Handbook: Wage and Hour Schedules, Vacation and Sick Leave as presented and a copy is to be attached to minutes of meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**10. Manager's report including old business/new business/meetings attended and upcoming meetings.**

**Meetings attended:** A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

**Upcoming Meetings:**

The upcoming meetings are listed on the attached Manager's report. The regular board meeting in July will be July 29, 2013 at the District office.

**New Business:**

1. Customer correspondence
2. Load data released by NPPD
3. Information request

**Old Business:**

1. None

**Strategic Plan Update:**

1. No Report

**11. NE G & T Statistical Analysis for 2012 data.**

The board was presented with the 2012 Nebraska Electric G & T Coop.'s statistical Analysis Report in graphical form.

**12. Discussion and approval of the May 2013 financials.**

On a motion by Gregory Walmer and seconded by Brent Stagemeyer be it:

RESOLVED THAT the board of directors of North Central Public Power District approve the May 2013 financials as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**13. Approval of expenditures covering all monetary encumbrances of the District for the month of May 2013.**

The board of directors reviewed the expenditures covering the month of May 2013. On a motion by Gordon W. Fulton and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of May 2013 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**14. Discussion and approval of the purchase of one Certificate of Deposit with the World's Foremost Bank, N.A. Lincoln, NE in the amount of \$200,000 at 2.450% for 120 months.**

On a motion by Terry Strope and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of one Certificate of Deposit with World's Foremost Bank, N.A. Lincoln, NE in the amount of \$200,000 at 2.450% for 120 months.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**15. Board will adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals.**

On a motion by Brent Stagemeyer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter into executive session at 7:56 p.m. for the purpose of discussing matters related to personnel to, among other things, avoid needless injury to individuals.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

On a motion by Brent Stagemeyer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District leave executive session at 8:34 p.m.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

On a motion by Mary Ketelsen and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District correct the minutes of the May 20, 2013 board meeting to reflect District Attorney, Jeff Doerr absent.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**16. Adjournment.**

Board President, Jedlicka adjourned the board meeting at 8:36 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, June 24, 2013.

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Gregory W. Walmer, Secretary

APPROVED:

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Wm. L. Jedlicka, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- Safety Meeting Minutes
- Records Disposition Report
- Full Time Employee Handbook: Wage and Hour Schedules; Holidays; Sick Leave & Leave for Personal Reasons sections
- Temporary and Part Time Employee Handbook: Wage and Hour Schedules; Vacation; and Sick Leave sections
- Manager's Report
- May 2013 Financials
- May 2013 Check Register