

## **BOARD OF DIRECTORS MEETING, AUGUST 31, 2015**

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, August 31, 2015 at 6:30 P.M.

### **1. Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Mary Ketelsen, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Curt Zimmerer, Wm Jedlicka, Gregory Walmer, and Mary Ketelsen. Also attending were Matt Fritz, Special Operations Tech I; Art Hickman, Staking Engineer / Safety Director; Brent Eggerling, Assistant Line Superintendent; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney. Absent were Todd Zimmerer, Line Superintendent and Doyle Hazen, Manager of Finance and Administration.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

General Manager, Keith Harvey led the assembly in pledging their allegiance to the flag of the United States of America.

### **2. Approval of Agenda.**

On a motion by Terry Strope and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the agenda as presented and a copy is to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**3. Approval of the July 29, 2015 Regular Board meeting minutes.**

A motion was made by Brent Stagemeyer and seconded by Wm. L. Jedlicka to dispense with the reading of the July 29, 2015 regular board meeting minutes and approve the minutes as mailed. By roll call vote, Strope, yes; Stagemeyer, yes; Fulton, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**5. Staff Reports.**

Brent Eggerling, Assistant Line Superintendent reported on the operation department's monthly operations.

**6. Safety report (July 1, 2015 Statewide conducted).**

The board of directors reviewed the July 1, 2015, Statewide safety meeting minutes. On a motion by Gregory Walmer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the July 1, 2015 Safety meeting minutes as presented and a copy is

to be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**7. Discussion and possible action to reinstate Policy Bulletin 2330-4: Late Payment Fee effective September 1, 2015.**

On a motion by Wm. L. Jedlicka and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District reinstate Policy Bulletin 2330-4: Late Payment Fee effective September 1, 2015.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**8. Discussion and possible action to remove Policy Bulletin 2330-1: Estimated Reading and Estimated Reading Fee.**

On a motion by Gordon W. Fulton and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District remove Policy Bulletin 2330-1: Estimated Reading and Estimated Reading Fee.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**9. Discussion and possible action to remove Policy Bulletin 2330-2: Meter Malfunction.**

On a motion by Brent Stagemeyer and seconded by Gregory Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District remove Policy Bulletin 2330-2: Meter Malfunction.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**10. Discussion and possible action to remove Policy Bulletin 2330-3: Usage Discrepancy.**

On a motion by Gordon W. Fulton and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District remove Policy Bulletin 2330-3: Usage Discrepancy.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**11. Discussion and possible action to approve RVW bid to completely design and oversee installation of new lighting throughout the main office building.**

At the recommendation of Management a motion was made by Curt Zimmerer and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District not do the new lighting throughout the main office building at this time.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes and Ketelsen, yes. Motion carried.

**12. Selection of the Utility Lineman Student(s) to receive the Peter E. Thomassen Memorial Scholarship for the 2015-2016 Academic Year.**

The board of directors review the applications submitted for the Peter E. Thomassen Memorial Scholarship for the 2015-2016 Academic Year. On a motion by Wm. L. Jedlicka and seconded by Terry Strobe be it:

RESOLVED THAT the Board of Directors of North Central Public Power District select Blake Waldow and Jacob Johnson to receive the Peter E. Thomassen Memorial Scholarship for the 2015-2016 school year receiving \$500 per semester.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes; Walmer, yes; Jedlicka, yes and Ketelsen, yes. Motion carried.

**13. Manager's report.**

**Meetings attended:** A list of the meetings attended is on the Manager's Report attached

to the minutes of the meeting.

**Upcoming Meetings:**

The upcoming meetings are listed on the attached Manager's report.

**New Business:**

1. Thank You notes
2. Load Control Billing Issue

**Old Business:**

1. Ashfall Substation to be moved to O'Neill feed

**Strategic Plan Update:**

1. Current Status

**14. Discussion and approval to set a date and time for the September Regular board meeting to be held at the District office.**

On a motion by Gregory Walmer and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the next Regular board meeting for September 21, 2015 at 6:30 p.m. at the District office.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**15. Discussion and approval of the July 2015 financials.**

The board of directors reviewed the July 2015 financials. On a motion by Gregory

Walmer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the July 2015 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**16. Discussion and approval of the purchase of a Certificate of Deposit with The Upstate National Bank, Rochester, NY (Sutton) in the amount of \$100,000.00 at .750% for 18 months; The Upstate National Bank, Rochester, NY (Sutton) in the amount of \$100,000.00 at .750% for 19 months; the Sandy Spring Bank, Olney, MD (Sutton) in the amount of \$100,000.00 at .950% for 21 months and the GBC International Bank, Los Angeles, CA in the amount of \$12,600.00 at .95% for 36 months.**

On a motion by Terry Strobe and seconded by Wm. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of a Certificate of Deposit with The Upstate National Bank, Rochester, NY (Sutton) in the amount of \$100,000.00 at .750% for 18 months; The Upstate National Bank, Rochester, NY (Sutton) in the amount of \$100,000.00 at .750% for 19 months; the Sandy Spring Bank, Olney, MD (Sutton) in the amount of \$100,000.00 at .950% for 21 months and the GBC International Bank, Los Angeles, CA in the amount of \$12,600.00 at .95% for 36 months.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**17. Discussion and approval of expenditures covering all monetary encumbrances of the District for the month of July, 2015.**

The board of directors reviewed the expenditures covering the month of July 2015. On a motion by Gordon W. Fulton and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of July 2015 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Fulton, yes; Strobe, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**18. Board will adjourn into executive session for the purposes of discussing matters related**

**to personnel to, among other things, avoid needless injury to individuals and to reconvene to the Regular board meeting after business is discussed.**

On a motion by Gregory Walmer and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District enter executive session at 7:44 p.m. for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals and reconvened to the regular board meeting at 8:37 p.m.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**19. Discussion and possible action on wages and benefits for 2015-2016.**

On a motion by Wm. L. Jedlicka and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District increase wages and benefits for 2015-2016 by \$60,000 effective November 1, 2015.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**20. Discussion and possible action on General Manager Compensation for 2015-2016.**

On a motion by Gregory Walmer and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the General Manager's compensation at \$145,000 beginning November 1, 2015.

By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Jedlicka, yes; Zimmerer, yes;

Walmer, yes and Ketelsen, yes. Motion carried.

**21. Adjournment.**

Board President, Ketelsen adjourned the board meeting at 8:41 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board

of Directors, meeting in regular session, August 31, 2015.

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Gregory W. Walmer, Secretary

APPROVED:

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Mary Ketelsen, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- July 1, 2015 Safety meeting minutes
- Policy Bulletin 2330-4: Late Payment Fee
- Policy Bulletin 2330-1: Estimated Reading and Estimated Reading Fee
- Policy Bulletin 2330-2: Meter Malfunction
- Policy Bulletin 2330-3: Usage Discrepancy
- Manager's Report
- July 2015 Financials
- July 2015 Check Register