

## **BOARD OF DIRECTORS MEETING, SEPTEMBER 24, 2012**

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, September 24, 2012 at 6:30 P.M.

### **Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Wm. Jedlicka, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strope, Brent Stagemeyer, Gordon W. Fulton, Mary Ketelsen, Curt Zimmerer, Gregory Walmer, and Wm Jedlicka. Also attending were Linda Sokol, Accountant/Energy Advisor; Tim Hoffman, Line Crew Foreman; Matt Fritz, Special Operations Tech I; Todd Zimmerer, Assistant Operations Manager; Chad Waldow, Operations Manager; Doyle Hazen, Manager of Finance and Administration; and Keith E. Harvey, General Manager. Absent was Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **Approval of the August 27, 2012 Regular Board meeting minutes.**

A motion was made by Brent Stagemeyer and seconded by Mary Ketelsen to dispense with the reading of the August 27, 2012 regular board meeting minutes and approve the minutes

as mailed. By roll call vote, Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**Selection of student to attend the 2013 Youth Tour in Washington, D.C.**

The four students who attended the 2012 NREA Youth Energy camp were eligible to compete for the opportunity to be selected to represent North Central Public Power District at the 2013 NRECA Youth Tour in Washington, D.C. Kaleb Fritz, the son of Rick and Jeannie Fritz of Creighton presented a report to the board why he should be selected to attend this Youth Tour in Washington, D.C.

On a motion by Gordon W. Fulton and seconded by Terry Strope be it:

RESOLVED THAT the Board of Directors of North Central Public Power District select Kaleb Fritz of Creighton to attend the 2013 NRECA Youth Tour in Washington, D.C.

By roll call vote; Fulton, yes; Strope, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Presentation by Kevin Zamzow of Power Systems Engineering regarding potential and projected costs for North Central to purchase and install Advanced Metering Infrastructure (AMI) / Substation monitoring.**

Kevin Zamzow, System Design & Communications Manager for Power Systems Engineering Inc. presented to the board of directors data regarding the projected costs to install

Advanced Metering Infrastructure (AMI) / Substation monitoring equipment for the District including a communications network to move data to and from the office to the AMI collecting points. During the presentation Kevin discussed the objectives and AMI benefits; communication needs and costs to support AMI; AMI technology options and cost estimates; recommendations and what the next steps will be. The board requested that Kevin provide more detailed cost estimates for power line carrier and communications both capital and annual costs. A copy of the presentation is attached to the minutes of the meeting.

### **Staff Reports.**

Doyle Hazen, Manager of Finance and Administration reported on the NREA Manager's Meeting and Legal seminar in Lincoln he attended in September.

Chad Waldow, Operations Manager reported on the operation department's monthly operations. Waldow stated that he has projected 30 to 35 new irrigation services will be built for the 2013 irrigation season but the District's priority is to properly serve the existing loads on our system. Pole testing is underway and substation transformer oil sampling is complete. No high priority issue were found. The District received the 5<sup>th</sup> payment from FEMA for the Winnetoon-Transmission Line upgrade FEMA project.

### **Discussion and possible action on the acceptance of bid for 7.5 MVA, three-phase substation transformer(s).**

Five bids were submitted for the 7.5 MVA, three-phase substation transformer(s). On a motion by Gregory W. Walmer and seconded by Brent Stagemeyer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the low bid from Virginia Transformer for one 7.5 MVA, three-phase substation transformer bid price of \$199,100.

By roll call vote, Strope, yes; Fulton, yes; Zimmerer, yes; Ketelsen, yes; Stagemeyer, yes;

Walmer, yes; and Jedlicka, yes. Motion carried.

**Safety report (August 8, 2012 In-House conducted).**

The board of directors reviewed the August 8, 2012, In-House safety meeting minutes.

On a motion by Curt Zimmerer and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the August 8, 2012, In-House Safety meeting minutes and a copy is to be attached to the minutes of the meeting.

By roll call vote, Walmer, yes; Fulton, yes; Stagemeyer, yes; Ketelsen, yes; Zimmerer, yes; Strope, yes; and Jedlicka, yes. Motion carried.

**Manager's report.**

**Meetings attended:** A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

**Upcoming Meetings:**

The upcoming meetings are listed on the attached Manager's report.

**New Business:** Sub-transmission issue.

**Old Business:** There was no old business to discuss.

**Strategic Plan Update:** Discuss Strategic plan status.

**Discussion and approval of the August 2012 financials.**

The board of director reviewed the August 2012 financials. On a motion by Gregory W. Walmer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the August 2012 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Strope, yes; Fulton, yes; Zimmerer, yes; Ketelsen, yes; Stagemeyer, yes; Walmer, yes; and Jedlicka, yes. Motion carried.

**Approval of expenditures covering all monetary encumbrances of the District for the month of August, 2012.**

The board of directors reviewed the expenditures covering the month of August 2012. On a motion by Terry Strobe and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of August 2012 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Walmer, yes; Fulton, yes; Zimmerer, yes; Ketelsen, yes; Stagemeyer, yes; Strobe, yes; and Jedlicka, yes. Motion carried.

**Board will adjourn into executive session for the purpose of discussing matters related to personnel to, among other things, avoid needless injury to individuals.**

The board did not convene into executive session.

**Adjournment.**

Board President, Jedlicka adjourned the board meeting at 10:05 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, September 24, 2012.

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Gregory W. Walmer, Secretary

APPROVED:

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Wm. Jedlicka, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- Power Systems Engineering Inc presentation regarding potential and projected costs for North Central to purchase and install Advanced Metering Infrastructure (AMI) / Substation monitoring.
- 7.5 MVA three-phase substation transformer(s) bids
- August 8, 2012 In-House Safety meeting minutes
- Manager's Report
- August 2012 Financials
- August 2012 Check Register