



January 16, 2013

TO: North Central Public Power District Directors

SUBJECT: Annual Board of Directors Meeting

The annual meeting of the Board of Directors of North Central Public Power District will be held at the District office board room, Creighton, Nebraska on Monday, January 21, 2013 at 6:30 p.m.

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the table at the side of the Board room.

For discussion, consideration and necessary action by the Board of Directors:

1. Call to Order, notice of meeting and proof of mailing. **Information Item**
2. Approval of the December 17, 2012 Regular Board Meeting minutes. **Action Item** (Pgs.3-13)
3. Administration of Oath of Office to newly elected Directors.
4. Election of Officers, appointment of District Representatives, and selection of District Attorney. **Action Item** (Pg. 14)
5. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the board room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public. **Information Item**
6. Safety Report (December 6, 2012 In-House Conducted and December 13, 2012 First Aid). **Action Item** (Pgs. 15-20)
7. Staff Reports. **Informational Items**
8. Review District Employee Handbook and Temporary & Part-Time Employee Handbook. **Action Item**
9. Manager's report including old business/new business /meetings attended and upcoming meetings. (Pg. 21)
Informational Item
 - a. Meetings Attended
 - b. Upcoming Meetings
 - c. New Business
 - d. Old Business
 - e. Strategic Plan Update
10. Discussion and approval of the December 2012 financials. **Action Item** (Pgs. 22-33)
11. Discussion of 2013 Preliminary 2013 Budget. **Information Item**
12. Approval of expenditures covering all monetary encumbrances of the District for the month of December 2012. **Action Item** (Pgs. 34-40)
13. Discussion and approval of the purchase of a Certificate of Deposit with the First Community Bank, Beemer, NE in the amount of \$200,000 at .80% for 36 months. **Action Item**
14. Board may adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals. **Action Item**
15. Adjournment. **Action Item**

Sincerely,

Keith E. Harvey, General Manager
cc: Jeffrey M. Doerr, District Attorney

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Enclosures

*Except for items of an emergency nature, the final agenda is prepared 24 hours prior to the Board meeting. Documents to be presented for Board action with regard to agenda items may be inspected upon request at the office of the General Manager. Members of the Board of Directors and staff will gather for lunch and/or dinner before or after meetings and it is understood that there will be no briefing to, or formation of policy by, the Board of Directors or the taking of any action regarding any matter over which the Board has jurisdiction.

Public Comment at Board of Director Meetings:

1. A “Public Comment” time shall be included in the agenda of all regular Board of Directors meetings. Public comment will be accepted at the start of the meeting to allow for members of the public to raise issues and make comments. Members of the public may not be permitted to participate in the discussion of scheduled agenda items at the actual time of a particular agenda item discussion.
2. Persons who wish to participate in this portion of the meeting shall sign up as they arrive but no later than ten (10) minutes before the meeting begins, indicating the topic about which they wish to speak.
3. Members of the public wishing to comment at any regular North Central Public Power District Board Meeting must state and sign in their name, and they will be expected to state the topic of their comments for documentation in the Board Meeting minutes.
4. Public Comment time shall be limited to a maximum of 30 minutes, with each member of the public being allocated one opportunity to speak at the meeting for a time period of up to five minutes. If the number of members of the public wishing to comment warrants a reduction in the five-minute allotment, the Board President shall have the authority to limit comments. The President of the Board shall have the authority to extend the 30-minute maximum time for public comment should the President deem that to be in the best interests of the meeting.
5. Pursuant to the Nebraska Open Meetings Law, public comment about personnel will not be permitted, and the Board President shall have the prerogative to curtail any inappropriate public comment.
6. Pursuant to the Nebraska Open Meetings Law, no Board of Director action will be taken on any of the Public Comment issues at that meeting unless the Board determines it to be of an emergency nature or it is a currently listed agenda item.

Note: Any member of the public may request that a specific agenda item or items be added to the Board of Directors meeting agenda. To do so, the person should contact the General Manager or Board President at least 72 hours prior to the Board meeting to place that agenda request.

