



November 20, 2015

TO: North Central Public Power District Directors

SUBJECT: Regular Board of Directors Meeting

The regular meeting of the Board of Directors of North Central Public Power District will be held at the District office board room, Creighton, Nebraska on Monday, November 30, 2015 at 6:30 p.m.

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the table at the side of the Board room.

Pledge of Allegiance

For discussion, consideration and necessary action by the Board of Directors:

1. Call to Order, notice of meeting and proof of mailing. **Information Item**
2. Approval of Agenda. **Action Item**
3. Approval of the October 26, 2015 Regular Board Meeting minutes. **Action Item** (Pgs. 3-9)
4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the board room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public. **Information Item**
5. Staff Reports. **Informational Items**
6. Safety Report (October 7, 2015 (In-House Conducted)). **Action Item** (Pgs. 10-17)
7. Discussion and possible action to adopt the Employee Assistance Program (EAP) through AVERA Medical Group. **Action Item**
8. Discussion and possible action to amend Policy Bulletin 2510: Substance Abuse Policy for Commercial Motor Vehicle Drivers page 20 to include the wording for the Employee Assistance Program (EAP) and Drug-Free Awareness Program. **Action Item** (Pg. 18)
9. Discussion and possible action to amend the Maintaining a Drug-Free Workplace section of the District Employee Handbook. **Action Item** (Pgs. 19-22)
10. Discussion and possible action to amend the Employee Training and Development section of the District Employee Handbook. **Action Item** (Pgs. 23-25)
11. Discussion and possible action to amend the scope of work and architectural fees for bathroom upgrades and window/door replacement. **Action Item**
12. Manager's report including meetings attended, upcoming meetings, new business, old business and Strategic Plan Update. (Pg. 26)
Informational Item
 - a. Meetings Attended
 - b. Upcoming Meetings
 - c. New Business
 - 1) Statewide Manager Contract
 - 2) Statewide Budget for computer ads
 - 3) Replacement for Bob Cooper

- 4) Renovation Update
 - 5) Land issue for cold storage building
 - 6) State Chamber Dues
 - d. Old Business
 - 1) Hall Lighting
 - e. Strategic Plan Update
 - 1) Current Status
13. Discussion and approval to set the date and time of the December Regular Board meeting. **Action Item**
14. Discussion and approval of the October 2015 financials – Manager of Finance and Administration. **Action Item** (Pgs. 27-38)
15. Discussion and approval of expenditures covering all monetary encumbrances of the District for the month of October 2015 **Action Item** (Pgs. 39-50)
16. Adjournment. **Action Item**

Sincerely,

Keith E. Harvey, General Manager

cc: Jeffrey M. Doerr, District Attorney

Enclosures

*Except for items of an emergency nature, the final agenda is prepared 24 hours prior to the Board meeting. Documents to be presented for Board action with regard to agenda items may be inspected upon request at the office of the General Manager. Members of the Board of Directors and staff will gather for lunch and/or dinner before or after meetings and it is understood that there will be no briefing to, or formation of policy by, the Board of Directors or the taking of any action regarding any matter over which the Board has jurisdiction.

Public Comment at Board of Director Meetings:

Please reference to Policy Bulletin 2050-1: Meetings of the Board – Public Comment found on the table at the side of the board room.

It is the intention of the North Central Public Power District Board of Directors to take up the items on the agenda in sequential order. However, the Board reserves the right to take up matters in a different order to accommodate the schedules of board members or presenters or for other reasons.