



March 26, 2014

TO: North Central Public Power District Directors

SUBJECT: Regular Board of Directors Meeting

The regular meeting of the Board of Directors of North Central Public Power District will be held at the District office board room, Creighton, Nebraska on Monday, March 31, 2014 at 6:30 p.m.

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the table at the side of the Board room.

Pledge of Allegiance

For discussion, consideration and necessary action by the Board of Directors:

1. Call to Order, notice of meeting and proof of mailing. **Information Item**
2. Approval of Agenda. **Action Item**
3. Approval of the February 24, 2014 Regular Board Meeting minutes. **Action Item** (Pgs. 3-9)
4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the board room. Also available in that same general area is a current copy of the Nebraska Open Meetings Act which is accessible to the public. **Information Item**
5. Staff Reports. **Informational Items**
6. Safety Report (February 5, 2014 In-House Conducted). **Action Item** (Pgs.10-12)
7. Discussion and possible action to approve destruction of records listed on the Records Disposition Report per Nebraska Statute. **Action Item** (Pg. 13)
8. Discussion and possible action to adopt Exhibit 1 Letter of Guarantee of Policy Bulletin 2310-1 and Policy Bulletin 2310-2. **Action Item** (Pg. 14)
9. Discussion and possible action to approve the revisions to the Retirement section of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook. **Action Item** (Pgs.15-16)
10. Discussion and possible action to approve the revisions to the Employee Benefit Package of the Full Time Employee Handbook and the Temporary and Part Time Employee Handbook. **Action Item** (Pgs.17-18)
11. Manager's report including old business/new business /meetings attended and upcoming meetings. (Pg. 19-20)
Informational Item
 - a. Meetings Attended
 - b. Upcoming Meetings
 - c. New Business
 - d. Old Business
 - e. Strategic Plan Update
12. Discussion and approval of the February 2014 financials. **Action Item** (Pgs. 21-32)
13. Approval of expenditures covering all monetary encumbrances of the District for the month of February 2014. **Action Item** (Pgs. 33-38)
14. Board will adjourn into executive session for the purposes of discussing matters related to personnel to, among other things, avoid needless injury to individuals. **Action Item**
15. Adjournment. **Action Item**

Sincerely,

Keith E. Harvey, General Manager
cc: Jeffrey M. Doerr, District Attorney

Enclosures

*Except for items of an emergency nature, the final agenda is prepared 24 hours prior to the Board meeting. Documents to be presented for Board action with regard to agenda items may be inspected upon request at the office of the General Manager. Members of the Board of Directors and staff will gather for lunch and/or dinner before or after meetings and it is understood that there will be no briefing to, or formation of policy by, the Board of Directors or the taking of any action regarding any matter over which the Board has jurisdiction.

Public Comment at Board of Director Meetings:

1. A “Public Comment” time shall be included in the agenda of all regular Board of Directors meetings. Public comment will be accepted at the start of the meeting to allow for members of the public to raise issues and make comments. Members of the public may not be permitted to participate in the discussion of scheduled agenda items at the actual time of a particular agenda item discussion.
2. Persons who wish to participate in this portion of the meeting shall sign up as they arrive but no later than ten (10) minutes before the meeting begins, indicating the topic about which they wish to speak.
3. Members of the public wishing to comment at any regular North Central Public Power District Board Meeting must state and sign in their name, and they will be expected to state the topic of their comments for documentation in the Board Meeting minutes.
4. Public Comment time shall be limited to a maximum of 30 minutes, with each member of the public being allocated one opportunity to speak at the meeting for a time period of up to five minutes. If the number of members of the public wishing to comment warrants a reduction in the five-minute allotment, the Board President shall have the authority to limit comments. The President of the Board shall have the authority to extend the 30-minute maximum time for public comment should the President deem that to be in the best interests of the meeting.
5. Pursuant to the Nebraska Open Meetings Law, public comment about personnel will not be permitted, and the Board President shall have the prerogative to curtail any inappropriate public comment.
6. Pursuant to the Nebraska Open Meetings Law, no Board of Director action will be taken on any of the Public Comment issues at that meeting unless the Board determines it to be of an emergency nature or it is a currently listed agenda item.

Note: Any member of the public may request that a specific agenda item or items be added to the Board of Directors meeting agenda. To do so, the person should contact the General Manager or Board President at least 72 hours prior to the Board meeting to place that agenda request.

It is the intention of the North Central Public Power District Board of Directors to take up the items on the agenda in sequential order. However, the Board reserves the right to take up matters in a different order to accommodate the schedules of board members or presenters or for other reasons.