

## **BOARD OF DIRECTORS MEETING, MAY 21, 2018**

The regular meeting of the Board of Directors of North Central Public Power District was held at the District office, Creighton, Nebraska, on Monday, May 21, 2018 at 6:30 P.M.

### **1. Call to Order; notice of meeting and proof of mailing.**

The meeting was called to order at 6:30 p.m. and conducted by Brent Stagemeyer, President and Secretary, Gregory W. Walmer, recorded the minutes.

Directors in attendance were Terry Strobe, Brent Stagemeyer, Gordon W. Fulton, Wm. Jedlicka, Gregory Walmer, Mary Ketelsen and Curt Zimmerer. Also attending were Eric Schroeder, Networking Engineer; Matt Fritz, Special Operations Tech I; Tim Hoffman, Line Crew Foreman; Todd Zimmerer, Operations Manager; Doyle Hazen, Manager of Finance and Administration; Keith E. Harvey, General Manager and Jeffrey M. Doerr, District Attorney.

Notice of the meeting was given in advance thereof by publication in the Creighton News, Niobrara Tribune, Plainview News, Orchard News, Holt County Independent and the Verdigre Eagle as shown by the affidavit of publication attached to the minutes of the meeting. Notice of the meeting was given simultaneously to all the members and a copy of their acknowledgment and receipt of notice and agenda is attached to the minutes of the meeting. Availability of the agenda was communicated in the notice mailed to all the members of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **2. Approval of Agenda.**

On a motion by Curt Zimmerer and seconded by Terry Strobe be it:

**RESOLVED THAT** the Board of Directors of North Central Public Power District approve the amended agenda as presented and a copy is to be attached to the minutes

of the meeting.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**3. Approval of the April 30, 2018 Regular Board meeting minutes.**

A motion was made by Wm. L. Jedlicka and seconded by Mary Ketelsen to dispense with the reading of the April 30, 2018 regular board meeting minutes and approve the minutes as presented. By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**4. Public Comment: Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible material which will be discussed at today's meeting is located on the table at the side of the room. Also available on the west wall of the Board room is a current copy of the Nebraska Open Meetings Act which is accessible to the public.**

There were no public comments.

**5. Staff Reports.**

Doyle Hazen, Manager of Finance and Administration reported on the billing departments monthly operations.

Todd Zimmerer, Operations Manager reported on the operation department's monthly operations.

**6. Safety report (April, 2018 In-House).**

The board of directors reviewed the Monthly Safety Statistics report for the month of April, 2018. On a motion by Terry Strope and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District accept the Monthly Safety Statistic Report for April, 2018 as presented

and a copy is to be attached to the minutes of the meeting.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**7. Selection of student(s) to attend 2018 NREA Summer Youth Camp in Halsey.**

The board review the application submitted to attend the 2018 NREA Summer Youth Camp in Halsey. On a motion by Gordon W. Fulton and seconded by Gregory W. Walmer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District send Jacob Hoffmann to attend the 2018 NREA Summer Youth Camp.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**8. Discussion and possible action to amend the Uniform section of the Employee Handbook.**

On a motion by Gregory W. Walmer and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the changes to the Uniform section of the Employee Handbook as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**9. Discussion and possible action to amend Policy Bulletin 2210: Line Extensions and Additions for Irrigation and Pivot Drive Services.**

On a motion by Gordon W. Fulton and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve to amend Policy Bulletin 2210: Line Extensions and Additions for Irrigation and Pivot Drive Services as presented and go into effect July 1, 2018. A copy be attached to the minutes of the meeting.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes;

Walmer, yes; and Stagemeyer, yes. Motion carried.

**10. Manager's report.**

Meetings attended:

A list of the meetings attended is on the Manager's Report attached to the minutes of the meeting.

Upcoming Meetings:

The upcoming meetings are listed on the attached Manager's report.

New Business:

1. Plainview update
2. Village of Verdigre Franchise Fee Update (New Business Item added 5-16-18 at 4 p.m.)
3. Thank You Notes

Old Business:

1. None

**11. Discussion and possible action to approve the April 2018 financials –Manager of finance and Administration.**

The board of directors reviewed the April 2018 financials. On a motion by Gregory W.

Walmer and seconded by Wm. L. Jedlicka be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the April 2018 financials as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes;

Walmer, yes; and Stagemeyer, yes. Motion carried.

**12. Discussion and possible action to approve the purchase of a Certificate of Deposit with the Affiliated Bank, Arlington, TX (Sutton) in the amount of \$249,000.00 at 1.850% for**

**17 months.**

On a motion by Mary Ketelsen and seconded by Curt Zimmerer be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of a Certificate of Deposit with the Affiliated Bank, Arlington, TX (Sutton) in the amount of \$249,000.00 at 1.850% for 17 months.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**13. Discussion and possible action to approve the purchase of a Certificate of Deposit with the U.S. Bank N.A., Cincinnati, OH (Sutton) in the amount of \$240,000.00 at 2.450% for 30 months.**

On a motion by Terry Strope and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the purchase of a Certificate of Deposit with the U.S. Bank, N.A., Cincinnati, OH (Sutton) in the amount of \$240,000.00 at 2.450% for 30 months.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**14. Discussion and possible action to approve the expenditures covering all monetary encumbrances of the District for the month of April 2018.**

On a motion by Curt Zimmerer and seconded by Mary Ketelsen be it:

RESOLVED THAT the Board of Directors of North Central Public Power District approve the expenditures for the month of April 2018 as presented and a copy be attached to the minutes of the meeting.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strope, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

**15. Discussion and possible action to approve to set a date and time for the June Regular Board meeting (the last Monday of June is the 25<sup>th</sup>).**

On a motion by Mary Ketelsen and seconded by Gordon W. Fulton be it:

RESOLVED THAT the Board of Directors of North Central Public Power District set the next Regular board meeting for June 25, 2018 at 6:30 p.m. at the District office.

By roll call vote, Zimmerer, yes; Jedlicka, yes; Ketelsen, yes; Strobe, yes; Fulton, yes; Walmer, yes; and Stagemeyer, yes. Motion carried.

## 16. Adjournment.

Board President, Brent Stagemeyer adjourned the board meeting at 7:48 p.m.

I, Gregory W. Walmer, do hereby certify that I am the Secretary of North Central Public Power District and that the foregoing is a full, true and correct copy of the minutes of the Board of Directors, meeting in regular session, May 21, 2018.

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Gregory W. Walmer, Secretary

APPROVED:

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Brent Stagemeyer, President

Attachments: (To the original minutes)

- Acknowledgment of Notice
- Publishers Affidavit
- April 2018 Monthly Safety Statistic Report
- Uniform Section of Employee Handbook
- Policy Bulletin 2210: Line Extensions and Additions for Irrigation and Pivot Drive Services
- Manager's Report
- April 2018 Financials
- April 2018 Check Register